

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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BRYCE YOKOMIZO
Director



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May 17, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**INTERJURISDICTIONAL EXCHANGE AGREEMENT WITH THE STATE OF
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES (CDSS) FOR THE
SERVICES OF PATRICK FINCH, SOCIAL SERVICES SUPERVISOR**

(ALL SUPERVISORIAL DISTRICTS- 3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of the Department of Public Social Services (DPSS) to negotiate and execute the contract in substantially similar form to the attached Standard Agreement (Exhibits A,B,C,D and Certification forms) with CDSS to permit the temporary reassignment of one DPSS staff person, Patrick Finch, at the level of Social Services Supervisor (SSS) for the purpose of providing support to the Program Operations Bureau of CDSS in the development of policies and procedures for implementation of the In-Home Supportive Services (IHSS) Quality Assurance (QA) program, effective upon the subsequent approval of CDSS through June 30, 2006. The costs of the SSS salary and employee benefits will not exceed \$92,923.48 and will be reimbursed by CDSS. In addition, Mr. Finch will sign a letter of Agreement with the CDSS for direct reimbursement for lodging, meals, traveling, incidentals, and vehicle rental and mileage expenses. The cost of these expenses are currently unknown, but shall be paid for by Mr. Finch and CDSS, and not the County.
2. Delegate authority to the Director of DPSS to sign any forthcoming amendments to the Standard Agreement to accept future funding to continue Mr. Finch's services, in an amount not to exceed \$82,029 for the period of July 1, 2006 through June 30, 2007, and, to include the authority to sign any other amendments, upon review and approval by County Counsel, and on condition that such amendments address only assignment changes or other changes requested by the State.

"To Enrich Lives Through Effective And Caring Service"

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The California Department of Social Services is tasked with implementation of Senate Bill 1104, Quality Assurance Initiative, designed to promote improved and uniform services and enhance program integrity in the IHSS program. CDSS asked counties to recommend IHSS staff with program knowledge to assist the State in the development of QA policies and procedures.

As Los Angeles County has 43 percent of the State's IHSS population, our representation is highly significant. Also, CDSS has acknowledged the excellence of Los Angeles County's efforts in the area of IHSS QA and training.

Under this Agreement, the Social Services Supervisor salary and employee benefits will continue to be paid by Los Angeles County at the prevailing rate and pay schedule. However, the County will be reimbursed for the cost by CDSS. Therefore, this Agreement would result in no Net County Cost.

This temporary reassignment will give DPSS and the County a significant role in policy decisions and the implementation of a number of important QA policies and procedures. The selected Social Services Supervisor in the IHSS Program will bring a wealth of County IHSS program expertise as well as the County's perspective on the development of these new policies and procedures.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Goal 5: Children and Families' Well-Being as measured by achievements in the five outcome areas adopted by the Board: good health; economic well-being; safety and survival; social and emotional well-being; and education/workforce readiness.

FISCAL IMPACT/FINANCING

The cost of this recommendation is approximately \$92,923.48 in salaries and Employee benefits, an estimated \$12,895.10 for FY 2004-05 has been included in DPSS' adopted budget. \$80,028.38 has been included in the proposed FY 2005-06 budget. This amount will be fully reimbursed by the State. If the Director executes the option for a one-year extension of this contract the total additional cost of salary and Employee benefits will not exceed \$82,029 for FY 2006-2007. There are no other Net County Costs involved in this reassignment since the State has agreed to pay for the living expenses directly to Mr. Finch. Living expenses include travel, lodging, meals, incidentals and vehicle rental and/or mileage expenses.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Agreement term will be in effect upon CDSS' subsequent approval through June 30, 2006 with the option of an additional one-year extension, upon agreement of both parties.

There will be no adverse employee impact as a result of this Agreement.

The Agreement will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State and County regulations.

CDSS maintains that the reassignment of the Social Services Supervisor would be a benefit to the State in meeting the need to implement QA in a timely and efficient manner.

The Agreement meets the program needs of both DPSS and CDSS and will serve a sound mutual public purpose. This temporary reassignment is being requested because there is no other equitable method of providing the Social Services Supervisor expertise through the existing CDSS organizational structure.

Exhibits A - D and the certification forms provide additional information.

This Agreement is in compliance with and authorized by Government Code Section 19050.8.

The Agreement has been approved as to form by the Chief Administrative Office and County Counsel.

CONTRACTING PROCESS

Advertisement of State/County agreements on the Countywide Office of Small Business Web site is not applicable.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The signing of this Agreement will enable the County to exert a positive impact on State IHSS policies and procedures.

CONCLUSION

Upon approval and execution, the Executive Officer, Board of Supervisors, is requested to return one (1) adopted stamped Board Letter to the Department of Public Social Services.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Bryce Yokomizo', with a stylized, cursive script.

Bryce Yokomizo
Director

Attachment (1)

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller